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STATE OF HAWAII
Kamaile Academy PCS
85-180 Ala Akau Street
Waianae, Hawaii 96792

September 5, 2021

Aloha Parents and Guardians,

Kamaile Academy aims to have a healthy school community which provides high-quality learning opportunities for all students. We recognize the importance of students learning on campus. This letter outlines our plan for a phased return to campus along with updated protocols. We request your continued partnership and cooperation in following these protocols as we move forward.

Starting on Monday, September 13th, 2021, Kamaile will begin phasing students back to campus. We have opted to phase back to campus for the following reasons:

- To allow for our youngest learners that are in a single homeroom to return first.
- To allow students who receive special education services and those who are English Language Learners (ELL) to return to campus.
- To continue to refine our mitigation strategy and ensure smooth operations.

Phase	Start Date	On-Campus Learning Students	Distance Learning Students
Phase 1	Sept 13th	Grades PK-4 in-person learners *For Special Education, and English Language Learner Students in 5th grade and above: Care Coordinators will be in touch with families for next steps	Grades 5-12 and 100% Distance Learners
Phase 2	Sept 27th (projected date)	Adding Grades 5-6 Grades PK-6 in-person learners	Grades 7-12 and 100% Distance Learners
Phase 3	October 18 Start of Quarter 2 (projected date)	Adding Grades 7-12 All students in-person learners	100% Distance Learners only

Change of Classroom Closure Communication Protocol

Throughout the school year, we anticipate the need for some students to move into distance learning situations should there be a positive COVID-19 case within a homeroom. **Kamaile will continue to close impacted classrooms down for 10 calendar days to allow for a quarantine period** to best ensure the safety of our staff and students. The first few weeks of school we made efforts to contact all families individually. This practice is personal and impactful but not sustainable.

Moving forward, if your student's class needs to be quarantined these will be the basic communication steps:

- Families will be contacted by school administration via [ClassDojo](#) using the teacher's ClassDojo story page. We know how concerning close contact communication may be and school administration will be happy to speak with any individual parent upon request.
- Parents may choose to pick up students during the school day; all students will be sent home with a close contact letter and their technology device.
- Teachers will provide guidance via ClassDojo on when virtual classroom instruction will resume. Students will distance learn with instruction being delivered by teachers via zoom or google meets until the quarantine period is over.

While our aim is to have all students on campus, Kamaile has defined some metrics to establish when the school may need to shift to whole-school distance learning.

- We will use our primary goal of *no in-school transmission* as our guiding metric. If there is no evidence of in-school transmission we will strive to keep face-to-face instruction as our instructional model.
- If the operations of the school are significantly impacted by staff absences as related to COVID, Kamaile will adjust accordingly.

Mahalo for your cooperation. We need to work together to keep both Wai‘anae and our Kamaile community healthy. We look forward to having haumāna back on campus in the near future. Please let me know if you have any questions or concerns.

Mālama pono,



Paul Kepka
Principal